

## Skyhawk Flying Club – Omaha Millard Airport (KMLE)

### Instructions for Membership Application:

#### 1. Purchasing a new Membership through the Club:

Contact [membership@skyhawkflyingclub.org](mailto:membership@skyhawkflyingclub.org), to let us know of your interest, and after receiving satisfactory information regarding the Club and it's bi-laws, should you desire to purchase ownership in the Club, you will need to provide the following:

- A completed Membership Purchase-Indemnity Agreement
- Check for agreed Share Purchase (based on current value or agreed sell price)
- A completed Club Financial Statement Form, or a current one of your own.
- A copy of your current medical certificate.
- A copy of your pilot certificate or student certificate.
- A copy of your drivers license or passport.
- A copy of the last 2 pages of your log book showing total hours plus the pages showing any additional ratings and plane checkouts and your most recent biannual.
- A written statement telling the board something about:
  - Yourself, family, employment and why you want to join the club;
  - Your flying experience and background;
  - Your flying plans when in the club and anticipated club involvement;
  - Anything else you think may be of interest.
- ACH Authorization Form
- These documents may be presented to the Club Membership Coordinator, or any Club Member , and that Member will present your membership at the next Board of Directors meeting (normally 6:30 PM, 2<sup>nd</sup> Thursday of month at Hangar One)
- The Board of Directors must vote to approve the membership application, and the Membership Coordinator or presenting Member will then complete the transfer process by seeking a selling members signature of ownership transfer and securing their gate, hangar and plane keys for the new member.
- The Membership Coordinator or presenting Member will then return original membership docs to the board Treasurer and provide the new member with an orientation, present their keys and provide a copy of the ownership documents. A copy of the documents should be either left with the selling member or mailed to them asap after all documents are signed.

**2. Purchasing a new Membership directly from a selling Member:** If a prospective member is working with a current Member directly, all required paperwork must be completed and submitted *by the Selling Member to the Board* for approval at a Board meeting.

- Applicant must write a check directly to the Skyhawk Flying Club, in this case.
- Seller must immediately satisfy all financial obligations with the Club directly after the Board meeting where new member is accepted, in this case.

Note: SFC membership team does not participate in direct member sales, and all proper paperwork and sales must be acquired and **presented to the Board by the selling member**.

Guidance will be provided by the Membership Coordinator, if needed, however.

**In all cases, one must provide the following items with a Membership Purchase-Indemnity Agreement, financial statement and check to the Club:**

- A. Copy of pilot's certificate or student pilot's certificate
- B. Copy of your current medical certificate.
- C. Copies of your last 2 pages of your log book plus the pages showing any ratings or plane check outs and you most recent biannual.
- D. Copy of your current drivers license, or of passport as a picture I.D. to be kept on file with the CLUB.